## Barbara 7. Doyle, MS, Clinical Consultant

Orland Park, Ollinois

Website: www.barbaradoyle.com

Email: barbaratdoyle@gmail.com

## **Seven Essential Skills to Enhance Communication**

- 1. Watch and listen for anything to which you can respond. Respond to any movement or sound that the person makes as if it has communication intention.
- 2. Augment communication. Add pictures, drawings, printed or handwritten words, and objects to enhance and expand communication opportunities.
- 3. Assess the communication and relationship development skills of:
  - All communicators with special needs
  - All staff of all kinds and family members
- 4. Create goals that enhance the communicative impact each person can have on others and on the environment.
- 5. Slow down your communication. Use shorter sentences. Pause between sentences. Use a quiet voice.
- 6. Watch for and wait for a response using Structured Waiting: say it once and then be still, quiet, and attentive.
- 7. Don't talk about people in front of them as if they are not there.